

**NOTICE OF** 

ANNUAL MEETING OF STOCKHOLDERS

**AND** 

**PROXY STATEMENT** 

*DATE* APRIL 24, 1997

TIME 4:00 P.M. Local Time

PLACE
Old Derby Academy
34 Main Street
Hingham, MA 02043

#### HINGHAM INSTITUTION FOR SAVINGS

55 Main Street Hingham, Massachusetts 02043 (617) 749-2200

## NOTICE OF 1997 ANNUAL MEETING OF STOCKHOLDERS

To the Holders of Common Stock of Hingham Institution for Savings

NOTICE IS HEREBY GIVEN that the 1997 Annual Meeting of Stockholders of Hingham Institution for Savings (the "Bank") will be held at the Old Derby Academy, 34 Main Street, Hingham, Massachusetts 02043, on Thursday, April 24, 1997 at 4:00 p.m. local time (the "Meeting") for the following purposes, all as set forth in the attached Proxy Statement:

- 1. To elect five Class III Directors of the Bank, each to hold office until the 2000 Annual Meeting of Stockholders of the Bank and until his or her respective successor is duly elected and qualified;
- 2. To elect a Clerk of the Bank, to hold office until the next annual meeting of stockholders, and until her successor is elected and qualified; and
- 3. To transact such other business as may properly come before the Meeting or any adjournment or postponement thereof.

The Board of Directors has fixed the close of business on March 5, 1997, as the record date for the determination of stockholders entitled to receive notice of, and to vote at, the Meeting and any adjournments or postponements thereof.

Your attention is called to the accompanying Proxy Statement.

By Order of the Board of Directors,

Marion J. Jakey

Marion J. Fahey

Clerk

Hingham, Massachusetts March 21, 1997

IT IS IMPORTANT THAT YOUR SHARES BE REPRESENTED AT THE MEETING REGARDLESS OF THE NUMBER OF SHARES YOU MAY HOLD. PLEASE COMPLETE, SIGN AND DATE THE ENCLOSED PROXY AND RETURN IT PROMPTLY IN THE ENCLOSED ENVELOPE WHICH REQUIRES NO POSTAGE IF MAILED WITHIN THE UNITED STATES. IT IS IMPORTANT THAT PROXIES BE MAILED PROMPTLY. IF YOU ATTEND THE MEETING, YOU MAY WITHDRAW ANY PROXY GIVEN BY YOU AND VOTE YOUR SHARES IN PERSON.

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#### HINGHAM INSTITUTION FOR SAVINGS

55 Main Street Hingham, Massachusetts 02043 (617) 749-2200

## SUMMARY OF PROXY STATEMENT FOR THE ANNUAL MEETING OF STOCKHOLDERS

The following summary is not intended to be a complete statement of all material features of the matters being voted on by the stockholders of the Bank and is qualified in its entirety by the more complete information set forth elsewhere herein.

### Date, Time and Place of Annual Meeting

The Annual Meeting of Stockholders will be held at the Old Derby Academy, 34 Main Street, Hingham, Massachusetts 02043, on Thursday, April 24, 1997 at 4:00 p.m. local time.

#### **Purpose of the Annual Meeting**

The purpose of the Meeting is: (1) to elect five Class III Directors of the Bank to serve for a three-year term; (2) to elect a Clerk of the Bank to serve for a one-year term; and (3) to transact such other business as may properly come before the Meeting and any adjournment or postponement thereof.

#### Record Date and Required Stockholder Vote

The Board of Directors has fixed the close of business on March 5, 1997 as the record date (the "Record Date") for the determination of stockholders entitled to receive notice of, and to vote at, the Meeting or any adjournments or postponements thereof. Only holders of record of the Bank's common stock at the close of business on the Record Date will be entitled to notice of, and to vote at, the Meeting or any adjournments or postponements thereof. At the close of business on the Record Date, there were 1,298,500 shares of the Bank's common stock issued and outstanding, and each such outstanding share is entitled to one vote. As of such date, there were approximately 530 holders of record of the Bank's common stock, which number does not reflect the number of persons or entities who hold shares in nominee or "street" name through various brokerage firms; however, the Bank believes that its common stock is held by in excess of 1,030 beneficial owners.

The presence, in person or by proxy, of at least a majority of the total number of outstanding shares of common stock of the Bank is necessary to constitute a quorum for the transaction of business at the Meeting. A quorum being present, the Class III Directors and the Clerk will be elected by plurality vote of the shares present and voting, in person or by proxy. As of February 14, 1997, the Directors, the nominees for Director and principal officers of the Bank owned in the aggregate approximately 38% percent of the issued and outstanding shares of the Bank's common stock which may be voted at the Meeting.

# PROPOSAL ONE ELECTION OF DIRECTORS

The Bank's Amended and Restated Articles of Organization (the "Charter") and By-Laws provide that the Board of Directors shall be divided into three classes, with the Directors in each class serving for a term of three years. As the term of one class expires, a successor class is elected at each annual meeting of stockholders. Each class of directors currently consists of five or six members so as to make such classes as nearly equal in number as possible, as prescribed by the Bank's Charter and By-Laws.

At the Meeting, stockholders of the Bank are being asked to elect five Class III Directors of the Bank to serve until the 2000 Annual Meeting of Stockholders and until their successors are elected and qualified. The Board of Directors of the Bank has nominated James V. Consentino, Robert H. Gaughen, Jr., Ronald D. Falcione, Robert A. Lane, and Jacqueline M. Youngworth as Class III Directors. See "ELECTION OF DIRECTORS (Notice Item 1)."

The Board of Directors of the Bank recommends that the stockholders vote FOR the election of the five nominees.

# PROPOSAL TWO ELECTION OF CLERK

Under Massachusetts law, the Clerk of the Bank is to be elected by the stockholders at an annual meeting or special meeting duly called for that purpose. At the Meeting, the stockholders of the Bank are being asked to elect Marion J. Fahey, the nominee proposed by the Board of Directors, as Clerk of the Bank to serve until the 1998 Annual Meeting of Stockholders, or special meeting in lieu thereof, and until her successor is elected and qualified. See "ELECTION OF CLERK (Notice Item 2)."

The Board of Directors of the Bank recommends that the stockholders vote FOR the election of Marion J. Fahey as Clerk of the Bank.

# PROXY STATEMENT FOR THE ANNUAL MEETING OF STOCKHOLDERS

Accompanying this Proxy Statement is a Notice of the 1997 Annual Meeting of Stockholders (the "Meeting") of Hingham Institution for Savings (the "Bank") to be held at the Old Derby Academy, 34 Main Street, Hingham, Massachusetts, 02043, on Thursday, April 24, 1997, at 4:00 p.m. local time. Also enclosed is a form of proxy for the Meeting (and any adjournment or postponement thereof). This Proxy Statement and the enclosed form of proxy are furnished in connection with the solicitation of proxies by the Board of Directors of the Bank and are first being sent to stockholders on or about March 21, 1997. The enclosed proxy is for the use of holders of the Bank's common stock, \$1.00 par value per share (the "Common Stock"), of record at the close of business on March 5, 1997. Shares of Common Stock cannot be voted at the Meeting unless the owner of record is present to vote or is represented by proxy.

#### **VOTING PROCEDURE**

If you sign, date and return the enclosed proxy in time for the Meeting, your shares will be voted (unless you otherwise instruct) on all matters that may properly come before it. The proxy contains spaces in which you may insert instructions as to how your shares are to be voted with regard to electing Directors and electing the Bank's Clerk. If you specify instructions with respect to any of the proposals, your shares will be voted in accordance with your instructions. If no instructions are specified, your shares will be voted FOR the election as Directors of the nominees named herein, FOR the election as Clerk of the nominee named herein and, with respect to any other matters as properly come before the Meeting, in accordance with the best judgment of the holder(s) of said proxy.

Your proxy may be revoked at any time before it is exercised. Any stockholder attending the Meeting may vote in person even though he may have previously submitted a proxy. Your proxy may be revoked by written notice to the Bank prior to the Meeting, by delivering to the Bank a duly executed Proxy bearing a later date, or at the Meeting prior to a vote.

At the close of business on March 5, 1997, 1,298,500 shares of Common Stock were entitled to vote on all properly presented matters. Only stockholders whose names appeared of record at the close of business on March 5, 1997 will be entitled to vote at the Meeting. The By-Laws of the Bank require that the holders of a majority in interest of all stock issued, outstanding and entitled to vote on matters at the Meeting be present in person or be represented by proxy at the Meeting in order to constitute a quorum for the transaction of business. Each share of Common Stock is entitled to one vote per share. The affirmative vote of the holders of a plurality of the shares present and voting, in person or by proxy, is necessary to elect the Directors and the Clerk, as set forth in Notice Items 1 and 2. Holders of the Common Stock do not have the right to cumulate their votes for the election of Directors or the Clerk. Shares of the Bank's Common Stock represented by executed proxies will be counted for purposes of establishing a quorum at the Meeting, regardless of how or whether such shares are voted on any specific proposal. With respect to the required vote on any particular matter, abstentions will be treated as votes cast or shares present and represented, while votes withheld by nominee recordholders who did not receive specific instructions from the beneficial owners of such shares will not be treated as votes cast or as shares present or represented.

### **ELECTION OF DIRECTORS**

(Notice Item 1)

The Board of Directors of the Bank currently consists of sixteen members elected by the stockholders of the Bank. Under Massachusetts law, the Board will be authorized to fill vacancies arising between meetings of Stockholders and also to increase the number of Directors to not more than eighteen and to fill the vacancy or vacancies thereby arising.

The Bank's By-Laws fix the number of directors that comprises the whole Board of Directors to be not less than seven nor more than twenty-five individuals. The By-Laws also provide that the Board of Directors shall be divided into three classes as nearly equal in number as possible with each such class of Directors being elected every third year at the annual meeting of stockholders held that year. Each Director of the class elected at any particular meeting will hold office until the annual meeting three years subsequent thereto, and until his or her successor is duly elected and qualified, or until his or her earlier resignation, death or removal.

The names of the nominees for Class III Directors and certain information received from them are set forth below. All five of the nominees are currently Directors, and each has consented to serve if elected. If any nominee shall become unavailable for any reason, the shares represented by the enclosed proxy will be voted in favor of such other person as the Board of Directors of the Bank may at the time recommend. The following tables list the name of each nominee, his or her age, period of service as a Director of the Bank, positions with the Bank, principal occupation and other directorships held. Each nominee has been engaged in his or her principal occupation for at least five years, unless otherwise indicated.

# Nominees For Election at the Meeting with Terms Expiring at the 2000 Annual Meeting Class III Directors

| Nominee's<br><u>Name and Age</u>         | Positions<br>With Bank  | Director or Trustee of Bank Since | Principal Occupation                                                                                                                                  |
|------------------------------------------|-------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| James V. Consentino<br>Age - 76          | Director                | 1991                              | Retired; Founder of J.V. Consentino Plastering & Construction Company.                                                                                |
| Robert H. Gaughen, Jr., Esq.<br>Age - 48 | President<br>& Director | 1993<br>1991                      | President and Chief<br>Executive Officer of the Bank; Attorney;<br>Former President and Chief Executive<br>Officer of East Weymouth Savings Bank. (1) |
| Ronald D. Falcione<br>Age - 47           | Director                | 1993                              | Owner of Tempo Real Estate, a private real estate firm.                                                                                               |
| Robert A. Lane, Esq.<br>Age - 30         | Director                | 1993                              | Attorney (1)                                                                                                                                          |
| Jacqueline M. Youngworth<br>Age - 53     | Director                | 1997                              | Chairman of Bay State Metal Products, Inc., a manufacturer of diversified metal products. (2)                                                         |

#### DIRECTORS NOT STANDING FOR ELECTION

The tables set forth below provide certain information with respect to those Directors who have been previously elected as Class I and Class II Directors.

The tables list the name of each Director, his or her age, period of service with the Bank, positions with the Bank, principal occupation and other directorships held. Each individual has been engaged in his or her principal occupation for at least five years, except as otherwise indicated.

## Directors Whose Terms Will Expire at the 1998 Annual Meeting Class I Directors

| Director's<br><u>Name and Age</u>   | Positions<br><u>With Bank</u> | Director or Trustee<br>of Bank Since | Principal Occupation                                                                                                                 |
|-------------------------------------|-------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Marion J. Fahey<br>Age - 72         | Clerk and<br>Director         | 1992                                 | Retired; former Superintendent of Boston Public Schools.                                                                             |
| Robert H. Gaughen, Esq.<br>Age - 82 | Director                      | 1992                                 | Counsel to the law firm of Gaughen, Gaughen & Gaughen. Former President and Chairman of the Board of East Weymouth Savings Bank. (1) |
| Kevin W. Gaughen, Esq.<br>Age - 42  | Director                      | 1994                                 | Attorney (1)                                                                                                                         |
| Julio R. Hernando, Esq.<br>Age - 26 | Director                      | 1994                                 | Assistant District Attorney,<br>Norfolk County District Attorney's<br>Office since 1995. (1)                                         |
| Edward L. Sparda<br>Age - 54        | Director                      | 1993                                 | Lieutenant,<br>Massachusetts State Police.                                                                                           |
| Donald M. Tardiff, M.D.<br>Age - 72 | Director                      | 1993                                 | Retired physician                                                                                                                    |

## Directors Whose Terms Will Expire at the 1999 Annual Meeting Class II Directors

| Director's<br>Name and Age             | Positions<br><u>With Bank</u> | Director or Trustee<br>of Bank Since | Principal Occupation                                                                                                                                                |
|----------------------------------------|-------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Warren B. Noble<br>Age - 66            | Director                      | 1980                                 | Chairman of Noble Industries since 1994; Chief Executive Officer, General Manager and Treasurer of Noble's Camera Shops, Inc. and Noble's Microfilm from 1956-1994. |
| Stacey M. Page<br>Age - 33             | Director                      | 1992                                 | President, Hingham<br>Jewelers, Inc.                                                                                                                                |
| Donald E. Staszko<br>Age - 48          | Director                      | 1993                                 | Airline pilot for<br>American Airlines; President of<br>Cohasset Associates, a real estate<br>development firm, owner of South Shore<br>Chevrolet & Geo, Inc.       |
| James R. White<br>Age - 74             | Director                      | 1993                                 | Consultant; former Vice Chairman, Patriot Bank<br>Corporation; former President and CEO,<br>Brookline Trust Company and Commonwealth<br>Bank and Trust Company. (3) |
| Geoffrey C. Wilkinson, Sr.<br>Age - 45 | Director                      | 1993                                 | President and CEO of George T. Wilkinson, Inc., a commercial heating company; Trustee of the Massachusetts Maritime Academy.                                        |

<sup>(1)</sup> Robert H. Gaughen, a Director of the Bank, is the father of Robert H. Gaughen, Jr., President and a Director of the Bank, and Kevin W. Gaughen, a Director of the Bank. Mr. Gaughen is the grandfather of Directors Robert A. Lane and Julio R. Hernando.

<sup>(2)</sup> Mrs. Youngworth was elected to the Board of Directors upon the death of her husband, Thomas H. Youngworth, who had been a Director of the Bank since 1991.

<sup>(3)</sup> Mr. White is the father-in-law of Peter R. Smollett, Vice President and Senior Lending Officer of the Bank.

#### **MEETINGS OF THE BOARD OF DIRECTORS**

The Board of Directors, which met twelve times in 1996, has five principal committees: the Executive Committee, the Audit Committee, the Nominating and Personnel Committee, the Stock Option Committee, and the Community Interaction Committee.

The Executive Committee, composed of seven Director members, oversees the management policies and affairs of the Bank. This committee met twenty-four times in 1996. The current members of the Executive Committee are Robert H. Gaughen, Jr., James V. Consentino, Marion J. Fahey, Ronald D. Falcione, Kevin W. Gaughen, Robert H. Gaughen, and Warren B. Noble.

The Nominating and Personnel Committee, composed of six Director members, oversees matters pertaining to the nomination of Directors and officers and other personnel and compensation matters. This committee met three times in 1996. The current members of the Nominating and Personnel Committee are: James V. Consentino, Marion J. Fahey, Robert H. Gaughen, Jr. (who abstains from any discussion or determination of his own compensation), Kevin W. Gaughen, Julio R. Hernando, and Donald M. Tardiff, M.D. This Committee, with the approval of the full Board of Directors, makes nominations for Directors to be elected at each annual meeting of stockholders and considers stockholder proposals for such nominations. For information regarding procedures for submitting stockholder proposals, see "STOCKHOLDER PROPOSALS."

The Audit Committee, composed of seven Director members, approves the Bank's annual audit and presents the audit report to the Board of Directors. This committee met four times in 1996. The current members of the Audit Committee are Ronald D. Falcione, Robert A. Lane, Stacey M. Page, Donald E. Staszko, Donald M. Tardiff, M.D., James R. White, and Geoffrey C. Wilkinson, Sr.

The Stock Option Committee, composed of five Director members, meets as appropriate to review and administer the Bank's Stock Option Plan pursuant to its terms. This committee did not meet during 1996. The current members are Robert H. Gaughen, Robert A. Lane, Stacey M. Page, Edward L. Sparda, and James R. White. See "EMPLOYEE BENEFITS PLAN-Stock Option Plan."

The Community Interaction Committee, composed of six Director members, formulates and reviews Bank policies and practices relating to community reinvestment efforts. This committee met four times during 1996, and the current members are Robert H. Gaughen, Jr., Julio R. Hernando, Warren B. Noble, Edward L. Sparda, Donald E. Staszko, and Geoffrey C. Wilkinson, Sr.

In 1996, each of the present Directors of the Bank attended more than 75% of the aggregate of (i) the total number of meetings of the Board of Directors and (ii) the total number of meetings held by committees thereof on which any such Director served (for such period of the year as he or she served).

## **EXECUTIVE COMPENSATION**

The annual and long-term remuneration paid to or accrued for the Chief Executive Officer of the Bank for services rendered during the years ended December 31, 1994, 1995 and 1996 was as follows (no other executive officer of the Bank was paid salary and bonus exceeding \$100,000 for services rendered during the year ended December 31, 1996):

#### **SUMMARY COMPENSATION TABLE**

Long-Term

|                        |             |         |             |              | Compensat                               | tion Awards    |  |
|------------------------|-------------|---------|-------------|--------------|-----------------------------------------|----------------|--|
|                        |             |         |             |              | Securities                              | Other          |  |
|                        |             | A       | nnual Con   | npensation   | Underlying                              | Compen-        |  |
| Name and Principal     |             | Salary  | Bonus       | Other Annual | Options                                 | sation         |  |
| Position               | <u>Year</u> | (\$)    | <u>(\$)</u> | Compensation | <u>(#)</u>                              | <u>(\$)(1)</u> |  |
| Robert H. Gaughen, Jr. | 1996        | 203,077 | _           | _            | 3,000                                   | 1,262          |  |
| President and Chief    | 1995        | 154,154 | -           |              | 16,000                                  | 1,284          |  |
| Executive Officer      | 1994        | 129,808 | 10,000      |              | *************************************** | <del></del>    |  |

(1) This amount represents taxable income to Mr. Gaughen, Jr. for his pro rata portion of annual lease payments made by the Bank on a vehicle leased by the Bank, which pro rata portion is based on Mr. Gaughen Jr.'s personal use of the vehicle. This amount excludes amounts paid by the Bank with respect to group insurance policies.

#### **OPTION GRANTS IN LAST FISCAL YEAR**

| <u>Name</u>               | Number of<br>Securities<br>Underlying<br>Options<br>Granted(#) | Percentage of<br>Total Options<br>Granted to<br>Employees<br>in<br>Fiscal Year | Exercise<br>or<br>Base Price<br>(\$/sh) | Expiration<br> |
|---------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------------|----------------|
| Robert H.<br>Gaughen, Jr. | 3,000                                                          | 9.4                                                                            | 13.75                                   | 2/28/06        |

# AGGREGATED OPTION EXERCISES IN LAST FISCAL YEAR AND FISCAL YEAR-END OPTION VALUES

| <u>Name</u>               | Shares Acquired on Exercise(#) | Value<br>Realized<br>(\$) | Underlying<br>Opt | of Securities<br>Unexercised<br>ions at<br><u>Year-End</u><br><u>Unexercisable</u> | In-the-<br>Optic | nexercised<br>Money<br>ons At<br>ar-End (1)<br>Unexercisable |
|---------------------------|--------------------------------|---------------------------|-------------------|------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------|
| Robert H.<br>Gaughen, Jr. | None                           | N/A                       | 54,000            |                                                                                    | \$456,625        |                                                              |

(1) Represents the difference between the exercise price and the closing sale price of the Bank's common stock on NASDAQ on the final trading day of the fiscal year.

#### **Directors' Compensation**

Directors of the Bank receive \$375 for each Board of Directors meeting they attend. No such fees were paid to members of the Board of Directors who are also full-time employees of the Bank. The Clerk of the Bank receives a stipend of \$2,500 per annum plus an additional fee of \$75 per meeting attended.

Each member of the Executive Committee of the Board of Directors receives a fee of \$400 per meeting attended. Each member of all other committees of the Board of Directors receives \$225 for each committee meeting attended. The Clerk of these committees receives an additional fee of \$35 per meeting attended. None of these fees applies to any Director who is also an employee of the Bank.

# **Employment Agreements and Special Termination Agreements**

Robert H. Gaughen, Jr., the Bank's President, has entered into an employment agreement with the Bank, dated November 20, 1995, which provides that Mr. Gaughen's salary is subject to review and adjustment no less frequently than annually, in an amount reflecting cost-of-living increases as well as any merit increases which the Board of Directors may consider appropriate. Mr. Gaughen is eligible to participate on an equitable basis in all of the Bank's bonus and fringe benefit plans, subject to applicable eligibility requirements, and may not be required to relocate outside the Bank's primary geographic area. Mr. Gaughen's annual salary is currently \$225,000; the Bank expects that Mr. Gaughen's salary will be reviewed by the Board of Directors, along with the salaries of other officers of the Bank, at the end of April 1997 and may be increased, although the amount of any such increase has not yet been determined.

The contract currently provides for a term beginning on the date of execution and ending in April 1999. Unless either party gives written notice to the contrary, the term of the agreement shall be extended for successive one-year periods commencing in April 1997, provided that the then remaining term of the contract never exceeds three years. The executive is prohibited from resigning as an employee during the term of the contract except with the Board's consent or in some circumstances following a change in control, as described below. Following any breach of this provision, the Bank is entitled, among other things, to have the executive enjoined from working for another bank or thrift institution in Plymouth or Norfolk County or certain other areas of Massachusetts during the remaining term. The Bank is entitled to terminate the executive at any time with or without cause (which is defined to include deliberate dishonesty, conviction of a crime involving moral turpitude, gross, willful and continuing failure to perform a substantial portion of his duties and responsibilities, and in various circumstances required by applicable banking regulations). Termination without cause requires the payment of severance pay in amounts equal to the executive's salary over the remaining term of the contract, plus continuation of employee benefits during such period. Such payment is not to be reduced by any compensation which the executive may subsequently earn from other sources.

Special rules apply if there is a change in control (as defined in the agreement) of the Bank during the term of the employment agreement. If the executive were to be terminated by the Bank other than for cause in connection with or within one year after such a change in control, he would be entitled to receive a lump sum cash payment (in lieu of his regular severance pay) equal to three times his average annual compensation includable in his gross income for federal income tax purposes with respect to the five most recent taxable years ending prior to such change in control (or such portion thereof as he was a full-time employee of the Bank), less one dollar and less any special bonus paid in connection with the change in control. If the executive were to terminate his employment voluntarily in connection with or within one year after a change in control for good reason, as defined, he would be entitled to receive a similar lump sum cash payment. "Good reason" includes a reduction in compensation, a forced relocation, material increase in the executive's duties, or a material decrease in the executive's position. The executive is not entitled to receive any of the foregoing payments to the extent that such payments would be considered "excess parachute payments" under the Internal Revenue Code of 1986, as amended (the "Code"). In addition, federal legislation authorizes the FDIC under certain circumstances to prohibit or limit payments that are contingent on the termination of a person's employment with an insured depository institution.

#### Compliance with Section 16 of the Securities Exchange Act

Stacey M. Page, a Director of the Bank, purchased 500 shares of the Bank's Common Stock on August 20, 1996 and filed the required Statement of Changes in Beneficial Ownership of Securities on Form F-8 (the "Form F-8") with the FDIC, which was due on September 10, 1996, on October 25, 1996. Mrs. Page also purchased 100 shares of the Bank's Common Stock on August 27, 1996 and filed the required Form F-8 with the FDIC, which was due on September 10, 1996, on September 12, 1996.

Michael J. Sinclair became an executive officer of the Bank on December 5, 1995 and filed the required Initial Statement of Beneficial Ownership of Securities on Form F-7 with the FDIC, which was due on December 14, 1995, on April 2, 1996.

#### **EMPLOYEE BENEFIT PLANS**

#### **Benefits**

Pension Plan. The Bank provides a retirement plan (the "Plan") for all eligible employees ("Participants") through the Savings Banks Employees Retirement Association ("SBERA"), an unincorporated association of savings banks operating within Massachusetts and any other organization providing services to or for savings banks. SBERA's sole purpose is to enable the participating employers to provide pensions and other benefits for their employees.

Each employee reaching the age of 21 and having completed at least one year of continuous service and 1,000 hours of service during each twelve-month period beginning with such employee's date of employment becomes a Participant of the Plan. All Participants become fully vested after three (3) years of service or age 62 if earlier.

The Plan is a qualified defined benefit plan which does not require the employee to make any contribution to become a Participant or to earn benefits under the Plan. The retirement benefit provided by the Bank is designed to supplement a participant's Social Security benefit. The retirement benefit at age 65 is based on the average of the highest three consecutive years of compensation (the "Average Compensation") in the Participant's years of employment with the Bank. Participants who were actively employed on November 1, 1989 and who were Participants in the Plan prior to November 1, 1989, will receive the greater of the benefit earned by them as of October 31, 1989 or the benefit earned by applying the benefit formula described below to all Years of Service with the Bank. The benefit formula adopted by the Bank provides for a benefit at age 65 equal to 1.25% Average Compensation for each Year of Service up to 25 Years of Service plus .6% of the excess of Average Compensation over "covered compensation" for the participant's age for each Year of Service up to 25 years. "Covered compensation" refers to the amount of wages taken into account for Social Security benefit calculation purposes. Normal retirement age under the plan is 65; a reduced early retirement benefit is payable from age 50 to age 65 under certain conditions. At October 31, 1996, the latest date for which information is available, the present value of accumulated benefits exceeded the market value of the related available assets by approximately \$726,678.

The following table illustrates annual pension benefits for retirement at age 65 under the most advantageous Plan provisions available for various levels of compensation and years of service. The figures in this table are based upon the assumption that the Plan continues in its present form and upon certain other assumptions regarding social security benefits and compensation trends.

|                  |              | Annual Pensior<br>Based on Years | • •          |           |
|------------------|--------------|----------------------------------|--------------|-----------|
| Average          | 10           | 15                               | 20           | 25 Years  |
| Compensation (1) | <u>Years</u> | <u>Years</u>                     | <u>Years</u> | And After |
| \$125,000        | \$21,470     | \$32,206                         | \$42,941     | \$53,676  |
| 150,000          | 26,095       | 39,143                           | 52,191       | 65,239    |
| 175,000          | 26,095       | 39,143                           | 52,191       | 65,239    |
| 200,000          | 26,095       | 39,143                           | 52,191       | 65,239    |
| 225,000          | 26,095       | 39,143                           | 52,191       | 65,239    |

- (1) Average compensation for purposes of this table is based on the three years immediately preceding retirement.
- (2) Benefits computed on the basis of a straight-life annuity and on age 65 retirement in 1996.
- (3) Federal law does not permit defined benefit pension plans to recognize compensation (not a defined term) in excess of \$150,000 for Plan years beginning in 1994 (11/1/94 for SBERA).

The pension benefit described above is funded entirely by contributions from the Bank.

The following table sets forth estimated retirement benefits under the Plan at normal retirement dates for certain officers of the Bank who are eligible for participation in the Plan, based upon assumptions comparable to those referred to above.

|                        | Years of         | Estimated Annual |
|------------------------|------------------|------------------|
|                        | Credited Service | Pension Benefit  |
| Name of Individual     | at Age 65        | <u>at Age 65</u> |
| Robert H. Gaughen, Jr. | 21               | \$55,258         |

## **Employees of the Bank**

As of December 31, 1996, the Bank had 53 full-time and 15 part-time employees. The Bank considers its employee relationships to be excellent.

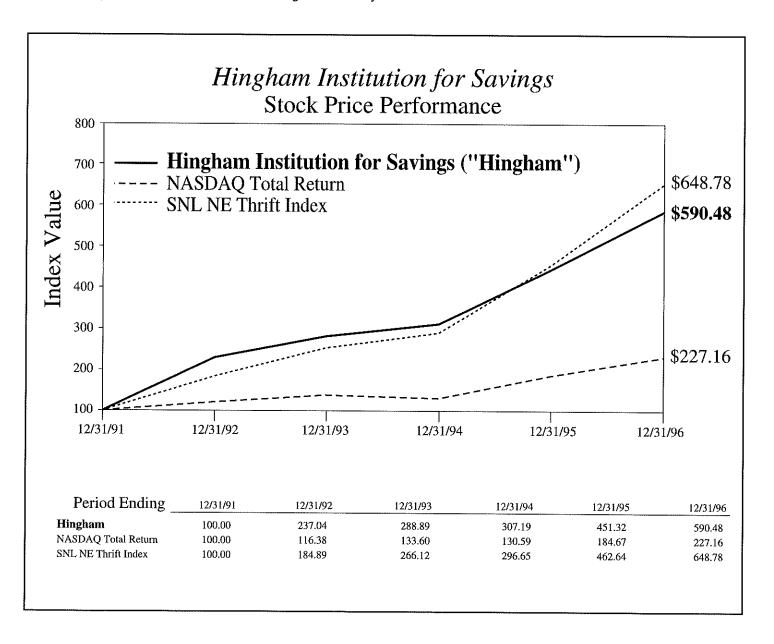
#### STOCK PERFORMANCE GRAPH

The chart which appears below sets forth the percentage change, on an annual basis, in the cumulative total return of the Bank's common stock since December 31, 1991 through December 31, 1996 (the last trading day of fiscal 1996). For comparative purposes, changes in the cumulative total return on two indices of publicly traded stocks (the "Indices") are also set forth on the chart.

The NASDAQ Total Return Index reflects the total return of a group of stocks in a cross section of industries. All of these stocks have substantially larger market capitalizations than the Bank. The second Index, SNL NE Thrift Index, tracks a peer group which consists of all publicly traded thrift institutions located in New England. SNL Securities is a research and publishing firm specializing in the collection and dissemination of data on the banking, thrift, and financial services industries.

The chart begins with an equal base value of \$100 for the Bank's stock and for each of the Indices on December 31, 1991 and reflects year-end closing prices and dividends paid thereafter by the Bank and by the companies which comprise the Indices. The chart assumes full reinvestment of such dividends.

Information about the Indices has been obtained from sources believed to be reliable, but neither the accuracy nor the completeness of such information is guaranteed by the Bank.



## **CERTAIN TRANSACTIONS WITH MANAGEMENT AND ASSOCIATES**

#### Indebtedness of Management and Associates

Prior to May 1993, the Bank made loans and extended credit to Directors and officers of the Bank, and their associates, subject to the limitations of Massachusetts General Laws, Chapter 168, Section 19, the administrative guidelines issued thereunder and subject to the provisions of Federal Deposit Insurance Corporation regulations. All such loans, as well as all loans to other employees of the Bank, were represented by the Bank's management at the time of the origination of such loans as having been made in the ordinary course of business and on substantially the same terms, including interest rates and collateral, as those prevailing at the time for comparable transactions with unaffiliated persons and did not involve more than the normal risk of collectibility or present other unfavorable features to the Bank.

In November 1993, the Bank adopted a policy providing that the Bank will no longer extend credit to Directors, officers and other employees of the Bank.

#### Other Transactions

The Bank may engage in additional transactions with, or use products or services of, Directors, nominees for Director, principal officers, principal shareholders or various organizations in which such persons may have interests or of which such persons may be directors, nominees for Director, officers, partners or principal stockholders. With respect to the year ended December 31, 1996, unless specifically disclosed herein, any amounts so involved have in no case been material in relation to the business of the Bank, and it is believed that other than as described below, the amount involved in any such transaction or series of transactions did not exceed \$60,000 and was not otherwise material in relation to the business of any such person or other organization.

During 1996, the Bank paid legal fees to Kevin W. Gaughen, Esq. in the amount of approximately \$569,158 in connection with representation of the Bank in connection with commercial and residential mortgage loan originations, fore-closure and collection actions and certain other routine litigation. The foregoing sums have been reasonable in relation to the services provided to the Bank. It is expected that the Bank will continue to have similar transactions with, and use the services of, Kevin W. Gaughen, Esq. in the future. Those fees paid to Kevin W. Gaughen, Esq. in connection with real estate transactions generally have been reimbursed to the Bank by its borrowers.

It is expected that any future transactions between the Bank and its Directors, officers, holders of 5% or more of the shares of any class of its voting stock or any affiliates thereof will be on terms no less favorable to the Bank than could be obtained by the Bank in arm's-length negotiation with unaffiliated third parties.

# PRINCIPAL STOCKHOLDERS; SECURITIES OWNERSHIP OF MANAGEMENT

The following table sets forth information with respect to ownership of the Common Stock, the Bank's only voting security, by the Bank's Directors, nominees for Director and principal officers as of February 14, 1997. Information presented as to the Common Stock includes the number of shares beneficially owned by such person and the percentage of such number of shares to the total amount of Common Stock outstanding in accordance with Section 335.403 of the EDIC's regulations.

| PDIC'S regulations.    | Amount and<br>Nature of  |             |
|------------------------|--------------------------|-------------|
| Name of                | Beneficial               | Percent     |
| Beneficial Owner       | Ownership <sup>(1)</sup> | of Class(2) |
| James V. Consentino    | 106,300 <sup>(3)</sup>   | 8.17        |
| Marion J. Fahey        | 12,400 (4)               | *           |
| Ronald D. Falcione     | 21,100 <sup>(5)</sup>    | 1.62        |
| Kevin W. Gaughen       | 4,100 <sup>(6)</sup>     | *           |
| Robert H. Gaughen      | 119,425 <sup>(7)</sup>   | 9.18        |
| Robert H. Gaughen, Jr. | 254,412 <sup>(8)</sup>   | 18.82       |
| Julio R. Hernando      | 4,100 (9)                | *           |
| Robert A. Lane         | 3,025 (10)               | *           |
| Warren B. Noble        | 13,477 (11)              | *           |
| Stacey M. Page         | 3,300 (12)               | *           |
| Edward L. Sparda       | 2,500 (13)               | *           |

| Donald E. Staszko          | 11,931 (14)             | *     |
|----------------------------|-------------------------|-------|
| Donald M. Tardiff, M.D.    | 2,000 (15)              | *     |
| James R. White             | 2,100 (16)              | *     |
| Geoffrey C. Wilkinson, Sr. | 5,500 (17)              | *     |
| Jacqueline M. Youngworth   | 129,600 (18)            | 9.97  |
| William M. Donovan, Jr.    | 10,400 (19)             | *     |
| Deborah J. Jackson         | 4,490 (20)              | *     |
| Michael J. Sinclair        | 100 (21)                | *     |
| Peter R. Smollett          | 6,000 (22)              | *     |
| Edward P. Zec              | 1,779 (23)              | *     |
| Directors, nominees        |                         |       |
| for Director and           |                         |       |
| Principal Officers         | 591,439 <sup>(24)</sup> | 42.35 |
| as a group (21 persons)    | ,                       |       |

- (1) Sole voting and investment power unless otherwise noted.
- (2) An asterisk denotes less than 1%.
- (3) Includes (i) 23,500 shares of Common Stock which Mr. Consentino owns jointly with Ruth M. Consentino, his wife, and (ii) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (4) Includes (i) 500 shares of Common Stock held jointly with Jessica M. Keefe, Miss Fahey's grandniece, (ii) 500 shares held jointly with Janet M. Keefe, Miss Fahey's grandniece, (iii) 1,100 shares held jointly with Mary Ellen Keefe Graziano, Miss Fahey's niece, (iv) 7,300 shares held in Miss Fahey's IRA account and (v) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (5) Includes (i) 17,100 shares of Common Stock held directly by Mr. Falcione, (ii) 1,000 shares held by Dorothy E. Falcione, his wife, and (iii) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (6) Includes (i) 100 shares of Common Stock held directly by Mr. Gaughen's IRA account, (ii) 1,000 shares held by the IRA account of Mr. Gaughen's wife, and (iii) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997; excludes 107,500 shares held in trust (see note 7 below) as to which this director will share voting and dispositive power at such time as he may become a successor trustee under the trust which own such shares.
- (7) Includes (i) 107,500 shares of Common Stock held by a revocable trust as to which Mr. Gaughen, as the settlor and sole trustee, has sole voting and dispositive power, (ii) 8,925 shares of Common Stock held directly by Mr. Gaughen, and (iii) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (8) Includes (i) 45,786 shares of Common Stock held directly by Mr. Gaughen, Jr., (ii) 11,764 shares that Mr. Gaughen, Jr. owns jointly with his wife, (iii) 16,262 shares held in Mr. Gaughen, Jr.'s IRA account and (iv) 54,000 shares of Common Stock issuable pursuant to stock options which may be exercised by Mr. Gaughen, Jr. on or within 60 days after February 14, 1997 and (v) 126,600 shares held by The Youngworth Security Trust, as to which Mr. Gaughen, Jr. shares voting and dispositive power as a trustee and as to which Mr. Gaughen, Jr. disclaims beneficial ownership; excludes 107,500 shares held in trust (see note 7 above) as to which this director will share voting and dispositive power at such time as he may become a successor trustee under the trust which owns such shares.
- (9) Includes 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (10) Includes (i) 1,725 shares of Common Stock held directly by Mr. Lane, (ii) 300 shares of Common Stock held by Mr. Lane's IRA account, and (iii) 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (11) Includes (i) 2,450 shares of Common Stock which Mr. Noble owns jointly with Dorothy A. Noble, his wife, (ii) 8,027 shares of Common Stock held directly by Mr. Noble, and (iii) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (12) Includes (i) 800 shares of Common Stock which Mrs. Page owns jointly with David B. Page, her husband, and (ii) 1,000 shares of Common stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (13) Includes 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (14) Includes (i) 4,829 shares of Common Stock held by Mr. Staszko's IRA account, (ii) 3,849 shares of Common Stock held by the IRA account of Barbara L. O'Pray, Mr. Staszko's wife, (iii) 1,384 shares held directly by Mr. Staszko, (iv) 869 shares held jointly with Jane V. Staszko, his mother, and (v) 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.

- (15) Includes 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (16) Includes (i) 1,100 shares of Common Stock held by Mr. White's IRA account, and (ii) 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (17) Includes (i) 4,500 shares of Common Stock which Mr. Wilkinson, Sr. owns jointly with Nancy S. Wilkinson, his wife, and (ii) 1,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (18) Includes (i) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997 and (ii) 126,600 shares held by The Youngworth Security Trust, as to which Mrs. Youngworth shares voting and dispositive power as a trustee.
- (19) Includes (i) 6,000 shares of Common Stock issuable pursuant to stock options which may be exercised by Mr. Donovan on or within 60 days after February 14, 1997, (ii) 1,900 shares of Common Stock held by Mr. Donovan's IRA account, and (iii) 2,500 shares of Common Stock held of record by Mr. Donovan as custodian for his minor children.
- (20) Includes (i) 490 shares of Common Stock held by Mrs. Jackson's IRA account and (ii) 4,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14, 1997.
- (21) Comprised of 100 shares of Common Stock held by Mr. Sinclair's IRA account.
- (22) Comprised of 6,000 shares of Common Stock issuable pursuant to stock options which may be exercised by Mr. Smollett on or within 60 days after February 14, 1997.
- (23) Comprised of 1,779 shares of Common Stock which Mr. Zec owns jointly with Jeannette Zec, his wife.
- (24) Beneficial ownership of 126,600 shares held by The Youngworth Security Trust is attributed to both Mr. Gaughen, Jr. and Mrs. Youngworth in the above table. Such shares are counted only once in this total. Mr. Gaughen, Jr. disclaims beneficial ownership of these shares.

# PRINCIPAL STOCKHOLDERS; PERSONS OWNING MORE THAN FIVE PERCENT OF COMMON STOCK

The following table sets forth information with respect to the ownership of the Common Stock by persons (including any "group" as that term is used in Section 13(d)(3) of the Securities Exchange Act of 1934, as amended) who are known to be the beneficial owners of more than five percent (5%) of the Common Stock of the Bank as of February 14, 1997. Information presented as to the Common Stock includes the number of shares beneficially owned by such person and the percentage of such number of shares to the total amount of Common Stock outstanding.

#### Amount and Nature of Beneficial Ownership of Common Stock

| Name and Address                                                                                                                        | Number of Shares and Nature of Ownership(1) | Percent of Class |
|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------|
| James V. Consentino<br>252 Neck Street<br>North Weymouth, MA 02191                                                                      | 106,300                                     | 8.17             |
| Robert H. Gaughen<br>132 Mt. Vernon Road West<br>East Weymouth, MA 02189                                                                | 119,425                                     | 9.18             |
| Robert H. Gaughen, Jr. (2)<br>351 Forest Avenue<br>Cohasset, MA 02025                                                                   | 254,412                                     | 18.82            |
| The Youngworth Security Trust (3) Jacqueline M. Youngworth and Robert H. Gaughen, Jr., Trustees 80 Myrtle Street North Quincy, MA 02171 | 126,600                                     | 9.76             |
| Jacqueline M. Youngworth (3)(4)<br>80 Myrtle Street<br>North Quincy, MA 02171                                                           | 129,600                                     | 9.97             |
| Josiah T. Austin and Valer C. Austin<br>177 N. Church Avenue Suite 1000<br>Tuscon, AZ 85701                                             | 65,957                                      | 5.08             |

- (1) Sole voting and investment power, except as noted in the footnotes to the management stockholder table. See "PRINCIPAL STOCKHOLDERS; SECURITIES OWNERSHIP OF MANAGEMENT."
- (2) Excludes certain shares as described in footnote 8 to the management stockholder table. See "PRINCIPAL STOCKHOLDERS; SECURITIES OWNERSHIP OF MANAGEMENT." Includes 126,600 shares held by The Youngworth Security Trust, as to which Mr. Gaughen, Jr. shares voting and dispositive power as trustee. Mr. Gaughen, Jr. disclaims beneficial ownership of these shares.
- (3) Jacqueline M. Youngworth and Robert H. Gaughen, Jr., the trustees of The Youngworth Security Trust, are directors, and Mr. Gaughen, Jr. is a principal officer of the Bank.
- (4) Includes (i) 3,000 shares of Common Stock issuable pursuant to stock options exercisable on or within 60 days of February 14,1997 and (ii) 126,600 shares held by The Youngworth Security Trust, as to which Mrs. Youngworth shares voting and dispositive power as a trustee.

# ELECTION OF CLERK (Notice Item 2)

At the Meeting, the Clerk is to be elected to hold office until the next annual meeting and until her successor is duly elected and qualified. It is the responsibility of the Clerk to maintain a complete and accurate record of all votes and proceedings of the stockholders and of the Board of Directors at their respective meetings, as well as to perform such additional duties as the Board of Directors may from time to time determine.

The Board of Directors recommends that Marion J. Fahey be elected as Clerk of the Bank, to serve until the next annual meeting and until her successor is duly elected and qualified or until her earlier resignation, death or removal.

Miss Fahey has served as Clerk since 1993. Miss Fahey has served as a Director of the Bank since 1992. Biographical information about Miss Fahey is set forth under "DIRECTORS NOT STANDING FOR ELECTION."

Unless contrary instructions are given, shares represented by proxies solicited by the Board of Directors will be voted FOR the election of Marion J. Fahey as Clerk of the Bank to serve until the next annual meeting and until her successor is duly elected and qualified or until her earlier resignation, death or removal. The affirmative vote of the holders of a majority of shares constituting the quorum at the Meeting is required to elect the Clerk of the Bank.

#### **INDEPENDENT AUDITORS**

The Board of Directors has selected the firm of Wolf & Company, P.C. ("Wolf"), independent certified public accountants, to be the independent auditors of the financial statements and records of the Bank for the fiscal year ending December 31, 1997. Wolf has no direct or indirect financial interest in the Bank nor has it had any connection with the Bank in the capacity of promoter, voting trustee, director, officer or employee. A representative of Wolf is expected to be present at the Meeting to respond to appropriate questions and will have the opportunity to make a statement if such representative so desires.

Wolf has served as independent auditors of the Bank since July 21, 1993 and, prior to the fiscal year ending December 31, 1990, Wolf served as independent auditor of the Bank for more than ten years. For the two fiscal years ending December 31, 1991 and 1992, respectively, the Bank selected the firm of KPMG Peat Marwick ("Peat Marwick"), independent certified public accountants, to be the Bank's independent auditors.

The consolidated financial statements of the Bank as of December 31, 1994, 1995 and 1996 and for the years then ended have been audited by Wolf. All such financial statements are included in the Bank's 1996 Annual Report which accompanies this Proxy Statement.

# OTHER MATTERS (Notice Item 3)

The Board of Directors knows of no business which will be presented for consideration at the Meeting other than that set forth in this Proxy Statement. The enclosed form of proxy confers upon each proxy holder discretionary authority to vote the shares represented by such proxy in accordance with his or her best judgment with respect to any other matter which may be properly presented for action at the Meeting.

#### STOCKHOLDER PROPOSALS

No person who intends to present a proposal for action at the 1998 Annual Meeting of the Stockholders of the Bank may seek to have the proposal included in the Proxy Statement or form of proxy for the meeting unless that person (a) is a record or beneficial owner of shares of Common Stock at the time the proposal is submitted and such person shall continue to own such shares through the date on which the meeting is held, (b) notifies the Bank in writing of his intention to appear personally or by appropriate representative at that meeting to present his proposal for action, and (c) submits his proposal so that it is received at the Bank's principal executive office on or before December 21, 1997 for inclusion in the appropriate proxy statement and form of proxy relating to such meeting. The Bank's By-Laws provide that any director nominations and new business submitted by stockholders must be filed with the Clerk of the Bank at least 60 days, but not more than 150 days, prior to the date of the meeting, and that no other nominations or proposals by stockholders shall be acted upon at the meeting. Therefore, proposals submitted prior to the deadline for consideration at the meeting but after the deadline for inclusion in the Proxy Statement will be placed on the agenda at the meeting but will not be included in the Proxy Statement. Any such proposal should be mailed to: Clerk, Hingham Institution for Savings, 55 Main Street, Hingham, MA 02043.

Even if the foregoing requirements are satisfied, a person may only submit a maximum of two proposals of not more than 300 words each for inclusion in the proxy materials and, under certain circumstances enumerated in the rules of the FDIC relating to the solicitation of proxies, the Bank may be entitled to omit the proposal and any statement in support thereof from its proxy statement and form of proxy.

#### EXPENSES OF SOLICITATION

The Bank will bear the cost of preparing, assembling and mailing the Notice, Proxy Statement and form of proxy for the Meeting. Solicitation of proxies will be primarily through the use of mails, but regular employees of the Bank may solicit proxies by personal interview, by telephone or by telegraph without additional remuneration therefor. The Bank will also provide persons, firms, banks and corporations holding shares in their names, or in the names of their nominees, which in either case are beneficially owned by others, with proxy material for transmittal to such beneficial owners and will reimburse such record holders for their reasonable expenses in so doing. In addition, the Bank has retained Regan & Associates, Inc. to aid in the solicitation of proxies from individuals, brokers, bank nominees and other institutional holders, for which a base fee of \$3,000 (plus out-of-pocket expenses) will be paid.

The Board of Directors would like to have you attend the Meeting in person. However, whether or not you expect to attend the Meeting, it is very important that your shares be represented. Therefore, it would be helpful if you would sign and date the enclosed form of proxy and promptly return it. If you attend the Meeting, you may, if you wish, withdraw any proxy previously given and vote your shares in person.

# ANNUAL DISCLOSURE STATEMENT; STOCKHOLDERS' ANNUAL REPORT; FORM F-2

The Bank's Annual Report to Stockholders for the fiscal year ended December 31, 1996 accompanies this Proxy Statement. The Annual Report to Stockholders constitutes the annual disclosure statement of the Bank and is available to the public at the main office and each branch office of the Bank in accordance with the regulations of the Federal Deposit Insurance Corporation. In addition, a copy of the Bank's Annual Report on Form-2 for the fiscal year ended December 31, 1996, as filed with the Federal Deposit Insurance Corporation, as well as the Annual Report to Stockholders, may be obtained without charge, by any stockholder of the Bank upon written request addressed to Robert H. Gaughen Jr., President, Hingham Institution for Savings, 55 Main Street, Hingham, MA 02043, telephone (617) 749-2200.

By Order of the Board of Directors,

Marion J. Fahey

Marion J. Fahey

Clerk

Dated: March 21, 1997